

## National Heritage Digitization Strategy Steering Committee

### Minutes

Monday, November 18, 2019, 1 p.m.–2 p.m. Eastern Time (ET)

Chair: Paul Takala

#### Present

David Alexander, Royal BC Museum  
Jonathan Bengtson, Canadian Association of Research Libraries  
Clare Appavoo, Canadian Research Knowledge Network  
Paul Durand, Canadian Museum of History  
Émilie Fortin, Bibliothèque de l'Université Laval  
Geoffrey Harder, University of Alberta  
Allison Lennox, Toronto Public Library  
Katherine McColgan, Canadian Federation of Library Associations  
Lisa Miniaci, Bibliothèque et Archives nationales du Québec  
Michael Moosberger, Dalhousie University  
Kathryn Ruddock, University of Calgary  
Paul Takala, Hamilton Public Library  
Carole Urbain, Association pour l'avancement des sciences et des techniques de la documentation

#### Regrets

Ern Bieman, Canadian Heritage Information Network  
Loren Fantin, OurDigitalWorld Organization  
Christopher Hives, University of British Columbia Archives  
Loryl MacDonald, University of Toronto Libraries  
Andrea Mills, Internet Archive  
Kathryn Rose, Memorial University of Newfoundland  
Leslie Weir, Library and Archives Canada  
Heather Wood, The Writers' Union of Canada

#### Secretariat

Caitlin Horrall, Library and Archives Canada

#### 1. AGENDA AND MINUTES (Chair)

The Chair asked if there were any additions to the agenda. There were none.

The Chair then presented the minutes of the September 2019 and the October 2019 meetings and asked for any comments. There were none, so the minutes were adopted as presented.

## **2. FINAL REPORTS FROM FUNDED DIGITIZATION PROJECTS (Secretariat)**

The Secretary said she had received final reports from 18 of the 21 projects funding through the Digitizing Canadian Collections funding call. She anticipates receiving the final three reports soon, and will circulate a summary of the projects before the next Steering Committee meeting. She said the results were good – recipients were able to complete their projects, though some experienced delays uploading the digitized material. One member said it would be interesting to be able to share resources with recipients and see how many used NHDS resources to digitize their material.

### *ACTION*

- Secretariat to provide summary of final reports of funding call before next meeting.

## **3. CRKN SURVEYS AND THE NHDS (Secretariat)**

The Secretary said CRKN's Heritage Priorities Task Group is planning a survey to help understand the landscape of digitized heritage content in Canada. C. Appavoo said they are looking for guidance on how to build the Canadiana collections. CRKN is also looking to find out what machines are available to digitize, so they can explore possible partnerships.

## **4. METADATA SUMMIT FINANCIAL SUPPORT AND SURVEY DISTRIBUTION (Secretariat)**

The Secretary said the survey to the community about the metadata summit should be sent after the 21<sup>st</sup> of November. She also said she would be confirming with the organizations that had said they would help support the summit.

## **5. ITEMS OF INTEREST FROM MEMBERS (Chair)**

The Chair asked members if there were any other items they wished to discuss. There were none.

## **6. REVIEW OF ACTION ITEMS AND FURTHER BUSINESS (Secretariat)**

The Secretary invited members to review the list of action items and send questions to her. She also asked for agenda items for upcoming meetings.

One member asked if there was interest in a meeting of the communications working group. The Secretary said she would poll members for their interest.

### *ACTION*

- Secretary to ask members if they are interested in being part of a communications working group discussion.

The Chair said he had been talking with members about renewing the vision for the NHDS and would welcome a broader discussion around it at a future meeting.

The next meeting is scheduled for December 13 at 1 p.m. ET.

The meeting was adjourned at 3:25 p.m. ET.