

## National Heritage Digitization Strategy Steering Committee

### Minutes

Monday, October 21, 2019, 3–4 p.m. Eastern Time

Chair: Paul Takala

#### Present

David Alexander, Royal BC Museum  
Jonathan Bengtson, Canadian Association of Research Libraries  
Ern Bieman, Canadian Heritage Information Network  
Paul Durand, Canadian Museum of History  
Loren Fantin, OurDigitalWorld Organization  
Émilie Fortin, Bibliothèque de l'Université Laval  
Andrea Mills, Internet Archive  
Lisa Miniaci, Bibliothèque et Archives nationales du Québec  
Rebecca Ross, Canadian Research Knowledge Network (for C. Appavoo)  
Paul Takala, Hamilton Public Library  
Carole Urbain, Association pour l'avancement des sciences et des techniques de la documentation  
Leslie Weir, Library and Archives Canada  
Heather Wood, The Writers' Union of Canada

#### Regrets

Clare Appavoo, Canadian Research Knowledge Network  
Geoffrey Harder, University of Alberta  
Christopher Hives, University of British Columbia Archives  
Allison Lennox, Toronto Public Library  
Katherine McColgan, Canadian Federation of Library Associations  
Loryl MacDonald, University of Toronto Libraries  
Michael Moosberger, Dalhousie University  
Kathryn Rose, Memorial University of Newfoundland  
Kathryn Ruddock, University of Calgary

#### Secretariat

Caitlin Horrall, Library and Archives Canada

**1. AGENDA AND MINUTES (Chair)**

The Chair asked if there were any additions to the agenda; there were none.

The Chair said the minutes for the previous meeting were not yet ready for review, but would be sent by the Secretary soon.

**2. CHANGES TO STEERING COMMITTEE (Chair)**

The Chair announced that G. Lesage from the Société historique de Saint-Boniface is stepping down from the committee in preparation for retirement. The Chair recognized the Franco-Manitoban perspective G. Lesage brought to the committee. The Chair thanked G. Lesage for his contributions and wished him well in retirement.

**3. CRKN CONFERENCE (R. Ross)**

R. Ross gave a brief summary of the Access to Knowledge conference held by the Canadian Research Knowledge Network (CRKN) in Ottawa from October 16 to 18. She noted that the conference was well attended and that the topics seemed to encourage discussion, particularly on the final day of the conference, which was focused on digital heritage content and preservation. The Secretary mentioned that the NHDS participated in two joint sessions and that NHDS committee members were also present. Several members who had been in attendance expressed their enjoyment of the conference and congratulated CRKN on their success.

**4. TECHNICAL WORKING GROUP UPDATE (A. Mills)**

A. Mills said three organizations have stepped forward to offer assistance with planning and financing the metadata summit, and that the planning committee is still working with the suggested date of April 1. The working group has said there would not be sufficient time to hold the summit before that date. The Secretary confirmed that 395 Wellington in Ottawa is provisionally booked for April 1. A. Mills said the survey is ready, will be reviewed again and will likely be sent in mid-November.

**5. ITEMS OF INTEREST FROM MEMBERS (Chair)**

The Secretary mentioned that a member had asked to talk about the Communications Working Group. The group was established in fall 2018, but has not been very active. Several members said it would be useful to reinstate the group. One member asked whether the proposed CRKN listserv could include NHDS news or be co-led by the NHDS. CRKN said they would be open to discussing possibilities.

*ACTIONS*

Secretariat to circulate the Communications Working Group's terms of reference and communications plan.

Secretariat to talk to CRKN to explore possibilities of sharing listserv.

**6. REVIEW OF ACTION ITEMS AND FURTHER BUSINESS** (Secretariat)

The Secretary invited members to review the list of action items and send questions to her.

The next meeting is scheduled for November 18 at 3 p.m. Eastern Time (ET).

The meeting adjourned at 3:25 p.m. ET.