

Canadian National Heritage Digitization Strategy Steering Committee

Minutes

Friday, April 6, 2018, 1:00 p.m.–2:00 p.m. Eastern Time

Chair: Martha Whitehead

Present

Clare Appavoo, Canadian Research Knowledge Network
Jonathan Bengtson, Canadiana.org
Guy Berthiaume, Library and Archives Canada
Ern Bieman, Canadian Heritage Information Network
Donna Bourne-Tyson, Canadian Association of Research Libraries (CARL)
Paul Durand, Canadian Museum of History
Karen Fudge-Jensen, Royal British Columbia Museum
Geoffrey Harder, University of Alberta
Loryl MacDonald, University of Toronto Libraries
Heather Menzies, The Writers' Union of Canada
Andrea Mills, Internet Archive
Martha Whitehead, Queen's University

Regrets

Maureen Clapperton, Bibliothèque et Archives nationales du Québec
Alexandra Freeland, National Research Council
Loubna Ghaoui, Bibliothèque de l'Université Laval
Gilles Lesage, Société historique de Saint-Boniface
Michael Moosberger, Dalhousie University
Kathryn Ruddock, University of Calgary
Mary Rae Shantz, Toronto Public Library
Carole Urbain, Association pour l'avancement des sciences et des techniques de la documentation (ASTED)

Secretariat

Caitlin Horrall, Library and Archives Canada

1.0 AGENDA AND MINUTES (Chair)

The Chair presented the agenda and asked for any additions. There were none, so the agenda was approved.

She then presented the March and asked for changes. There were none, so the minutes were accepted as presented.

2.0 SURVEY RESULTS (Secretariat)

The secretariat presented early survey results, noting that participants still had until the end of the day to respond. She said the survey had received many responses and the overwhelming priority was for newspapers. Other items rated highly included: text formats and unpublished material of genealogical interest.

She asked if the results of the survey influence the focus on the funding program at all. Members discussed and decided the funding program should be kept flexible to accommodate all kinds of requests.

The secretariat said she would share the results of the survey on the website and will coordinate with the working group to update the content strategy based on the results of the survey.

ACTIONS

- *Secretariat to work with working group to update content strategy to reflect survey results.*
- *Secretariat to share survey results and raw data on NHDS site*

3.0 FUNDING CALL UPDATE (Secretariat)

The secretariat said the announcement of the funding program will be made on April 17th with an application deadline of June 12th. She said most of the evaluators were confirmed. She said she would share the announcement text and web content text but that she will need feedback from members very quickly.

G. Berthiaume discussed a meeting he had with a potential funder. He said the funder did not think the NHDS was a good match overall, but if the NHDS were to offer something around digitized material for children aged 10 and under, they might be interested. Members thought there could be an interesting project and they provided contacts to the Secretariat for more information.

ACTION

- *Secretariat to send funding program web text and announcement to committee for review.*
- *Secretariat to talk to children's literature experts to discuss viability of virtual library for children*

4.0 NEW COMMITTEE MEMBERS (Chair)

The Chair said she had received a few requests to join the Steering Committee and asked how members wanted to handle this.

The committee agreed it would be best to replace members with another representative from their institution, but not include members from new institutions until October when the first term of the committee ends. One member raised the absence of an Indigenous member of the committee and said she would follow up with the chair on the matter.

ACTION

- *H Menzies to follow up with chair on question of Indigenous representation on the committee.*

5.0 TECHNICAL INFRASTRUCTURE WORKSHOP (Chair)

The Chair said she and the secretariat were organizing a technical infrastructure workshop to see how the technical activities of the NHDS link together. The meeting will be April 23rd in Gatineau and will help bring clarity to the technical infrastructure activities. Everyone who has previously shown interest in these activities has been invited to participate.

6.0 ACTION PLAN 2018 (Chair)

The Chair said she and the secretariat have been working to update the NHDS action plan to more clearly articulate what we are trying to do. She said after the April 23rd workshop, she would pull together a document for feedback from the committee stating objectives and activities for 2018. She invited members to send their comments on the current plan in advance of the update.

ACTION

- *All to send updates /comments on current action plan to the Secretariat*

7.0 FURTHER BUSINESS (All)

C. Appavoo told the committee that CRKN and Canadiana had officially merged. They are planning an annual general meeting of CRKN in the fall in Vancouver and wondered if it could include a joint event with NHDS. Members thought this was a good idea and suggested the event could be combined with an NHDS in-person meeting of the Steering Committee.

ACTION

- *Secretariat to arrange call to discuss joint event with CRKN in fall 2018.*

8.0 NEXT MEETING (Chair)

The Chair thanked the committee. The meeting adjourned at 2:00 p.m. Eastern Time. The next meeting is scheduled for May 4th at 1 p.m. Eastern Time.